THE PINNACLE SCHOOL

To learn is to lead

REGISTRATION PROCEDURE

ACADEMIC SESSION - (2025-2026)

A. Admission Schedule for Entry Level (Pre-School /Nursery) under Open Seats:

Class	Total Seats	*Open Seats	Age limit as on 31.03.2025	** Child born between
Nursery (Pre-School)	120	66	Minimum – 3 years Maximum – 4 years	02-03-2021 to 30-04-2022

*Balance seats are for EWS/DG category (25%) & Management Quota (20%)

** The age relaxation of upto 30 days, as per DoE circular no.DE.15(172)PSB/2016/831-836 dated 18/02/2022.

S. No.	Particulars	Date / Time Schedule
1.	Commencement of admission process and availability of Registration Forms for Open / General seat category **(ONLY THROUGH ONLINE).**	28/11/2024 (Thursday)
2.	Last date for submission of Registration Forms (**ONLINE**).	20/12/2024 (Friday)
3.	Uploading details of children who applied to the School for admission under Open Seats.	03/01/2025 (Friday)
4.	Uploading the marks, as per point system, given to each child who has applied for admission under Open / General seats.	10/01/2025 (Friday)
5.	Date and time for Draw of Lots (if required).	15/01/2025 (Wednesday) / 2.30 p.m.
6.	The date for displaying the **First List of selected candidates** (including Waiting List) along with marks allotted under the point system.	17/01/2025 (Friday)
7.	Resolution of queries from Parents, if any, (written / email/ verbal interaction) regarding allotment of points to their ward in the First List.	18/01/2025 (Saturday) to 27/01/2025 (Monday) (Timings : 9.00 a.m. to 12.00 noon)
8.	The date for displaying the **Second List of selected** candidates, if any (including Waiting List) along with marks allotted under the point system.	03/02/2025 (Monday)
9.	Resolution of queries from Parents, if any, (written / email/ verbal interaction) regarding allotment of points to their ward in the Second List.	05/02/2025 (Wednesday) to 11/02/2025 (Tuesday)
10.	Subsequent list of admission, if any.	26/02/2025 (Wednesday)
11.	Closure of admission process.	14/03/2025 (Friday)

B.CRITERIA FOR ADMISSION :

S. No.	Parameters	Points
1.	Neighbourhood (Distance - as per Google Map)	**60**
1 (a)	Students residing within the radius of upto 5 kms. of the School (60 points)	
1 (b)	Students residing within the radius of 5 to 7 kms. of the School (50 points)	
1 (c)	Students residing in the radius of above 7 kms. of the School (30)	
2.	Sibling (Only in thecase of real brother or sister presently studying in the School)	**20**
3.	School Alumni	**10**
4.	Girl Child	**10**
	TOTAL POINTS	**100**

C. PROCEDURE FOR SUBMISSION OF REGISTRATION FORMS FOR ADMISSION:

Open / General Seats	Parents may visit the School website **(http://thepinnacleschool.com)**, click on the tab **ADMISSION 2025-2026 → Entry Level (Pre-School /Nursery),** fill-up the Registration Form and deposit the requisite fee.

(1) Registration Forms are available online only.

(2) Registration charges -₹25/-to be submitted online only.

(3)Please submit the hard copy of the duly filled in Registration Form along with photo copies of the supporting documents in the School from 9.00 a.m. to 1.15 p.m. and 2.15 p.m. to 4.00 p.m. on all working days from 28/11/2025 to 20/12/2025.

(4) Incomplete or illegible Registration Forms, without payment of Registration Fee and photograph will not be processed/accepted.

(5) Following documents to be uploaded at the time of registration (Mandatory):

   (a) Recent passport size photograph of the child.

   (b) Birth Certificate of the child issued by the appropriate authority.

   (c) Residence Proof (Ration Card / Electricity Bill / Telephone bill/ Water bill / Passport / Voter I-Card / Aadhaar Card/ Domicile Certificate of the child or the parent of the child).

   (d) Latest fee receipt towards proof of sibling (real brother or sister only) studying in The Pinnacle School.

   (e) Proof of the parent being an ex-student of The Pinnacle School (in the case of School Alumni).

D. FEE STRUCTURE : The Fee Structure for the year 2025-2026 will be intimated to Parents in due course.

> **Note:- It is mandatory to submit the hard copy of the Registration Form alongwith photo copies of the supporting documents in the School ,without which, the same will not be processed.**