

THE PINNACLE SCHOOL

D – BLOCK, PANCHSHEEL ENCLAVE, NEW DELHI – 110 017

NOTICE FOR ADMISSION AT ENTRY LEVEL (PRE-SCHOOL / NURSERY) FOR THE ACADEMIC YEAR 2018-19

A. ADMISSION SCHEDULE :

S. No.	Particulars	Date / Time Schedule
1.	Commencement of admission process for Open / General seats	27/12/2017 (Wednesday)
2	Commencement of availability of Registration form (only online) for admission under Open/General seats	27/12/2017 (Wednesday)
3.	Submission of hard copy of Registration Form at the school office	w.e.f. 03/01/2018 onwards (Time : On all working days from 9.00 a.m. to 12.00 noon)
4.	Last date for submission of hard copy of Registration Form in the school	17/01/2018 (Wednesday) (Up to 12.00 noon)
5.	Last date for uploading marks as per point system given to each child who have applied for admission under open / general seats	01/02/2018 (Thursday)
6.	Last date for uploading details of children who have applied for admission under open / general seats	08/02/2018 (Thursday)
7.	The date for displaying the First List of selected candidates (including Waiting List) along with marks allotted under the point system	15/02/2018 (Thursday) (Time : 3.00 p.m.)
8.	Resolution of queries from parents, if any (written / email / verbal interaction) regarding allotment of points to their wards in the first list	16/02/2018 (Friday) to 20/02/2018 (Tuesday)
9.	The date for displaying the Second List of selected candidates (including Waiting List) along with marks allotted under the point system	28/02/2018 (Wednesday)
10.	Resolution of queries from parents, if any (written / email / verbal interaction) regarding allotment of points to their wards in the second list	01/03/2018 (Thursday) to 07/03/2018 (Wednesday)
11.	Subsequent list of admission, if any	15/03/2018 (Thursday)
12	Closure of admission process	31/03/2018 (Saturday)

B. AGE : Minimum 3 year as on 31st March, 2018

C. TOTAL NUMBER OF SEATS AVAILABLE IN THE SCHOOL :

S. No.	Particulars	No. of seats
1.	Total number of seats available for admission in Pre-School (Nursery) for the academic session 2018-19	100
2.	Total number of seats reserved for students of EWS & Disadvantage Group category (25% of total seats available)	25
3.	Total number of seats available under Open/General category	55
4.	Seats reserved for Management Quota	20

D. CRITERIA FOR ADMISSION :

S. No.	Parameters	Points
1.	Neighbourhood (Distance - Maximum 70 point)	70
1 (a)	Students residing within the radius of 3 Kms. of the school (70 points)	
1 (b)	Students residing within the radius of 3 to 5 Kms. of the school (50 points)	
1 (c)	Students residing within the radius of 5 to 7 Kms. of the school (30 points)	
2.	Sibling (In case of real brother or sister presently studying in the school)	20
3.	School Alumni	10
	TOTAL POINTS	100

E. PROCEDURE FOR SUBMISSION OF REGISTRATION FORM FOR ADMISSION :

Economically Weaker Section & Disadvantaged group category	The Directorate of Education shall conduct computerized draw of lots centrally and supply the list of successful candidates for admission under EWS & DG category to this school.
Open / General Seats	Parents can visit the school website (http://thepinnacleschool.com) and open the link Pre-School/Nursery Admission 2018-19 and download / print a copy of the blank Registration Form for admission in Pre-School under Open/General Category for the academic session 2018-19. The duly filled in form can be submitted to the School counter along with other relevant required documents and Registration Fee of ₹ 25/- (non-refundable) latest by 17th January 2018 as per the schedule given above.

F. DOCUMENTS REQUIRED :

Self attested photocopies of the following documents are required to be submitted along with Registration Form for the admission of students under Open/General category at entry level (Nursery/Pre-School)

1. Photocopy of Municipal Birth certificate of the child duly self attested.
2. Photocopy of proof of Residence, e.g. Ration Card / Smart Card / Domicile Certificate / Electricity Bill / MTNL Telephone bill / Water bill / Passport / Voter I- Card / Aadhaar Card / House Tax Receipt in the name of either of the parent.
3. Proof of sibling (real brother or sister only) studying in The Pinnacle School (photocopy of latest fee receipt).
4. Proof of Alumni.
5. Recent passport size colour photograph of the candidate to be affixed on the application form.

G. FEE STRUCTURE : The new Fee Structure for the year 2018-19 will be intimated to all the parents in due course of time.

H. IMPORTANT NOTE :

- i) **In the event of the candidates having the same number of total points which are more than the seats available in the school, a draw of lots will be conducted in the school premises in accordance with the criteria mentioned above. The date shall be displayed on the notice board / website of the school well in advance. The parents may check the same.**
- ii) **Incomplete/Incorrect/Duplicate Registration Form is liable for rejection without any further communication.**